Parish Council of Waresley-cum-Tetworth

Minutes of Parish Council Meeting held on Thursday 5 November 2015, 8pm, Waresley Village Hall

Present: V Coleman (Chair), J Archer, E Jack, H Richardson, C Thorne
In attendance: District Councillor R West, O Hall, R Cook
Minutes taken by: S Sullivan

2015

104. **Apologies for absence** were received from County Councillor J Wisson and District Councillor B Boddington
105. **The minutes of the parish council meeting on 1 October 2015** were read out to the meeting by C Thorne and APPROVED for signature.
106. **Matters arising not on the agenda.** J Archer said that he would attend the Cambridge Gliding Club and Lt Gransden Aerodrome Consultative Committee meetings on 11 November.
Millennium Stone E Jack reported that the stonemasons Quince had contacted her. The Parish Council AGREED to authorise expenditure of up to £250 for repainting the inscription on the stone.
Streetlights E Jack reported that the property owners of ~~The Grange~~ Water End (formerly the Red House) had agreed to cut back trees to prevent the light 'dayburning'.
Date of next meeting It was noted that the meeting scheduled for 24 November had been changed to 5 November to address a planning application.
107. **Open Session** Councillor West reported that Huntingdon District Council had a new website which it was hoped would be easier and more effective for residents to use. The Development Management Panel was preparing a programme for training for Councillors.He had written an article for *Roundabout* warning about a scam regarding council tax. He said that as a District Councillor, although he was sympathetic to the problems faced by the County Council regarding cutting services, District Councillors had to take account of and represent Parish Council concerns. Regarding Waresley PC's highways improvements proposals, if the Parish Council needed him or Barbara Boddington to write a letter of support, they would do so.
Ms Olivia Hall introduced herself and Ms Ruth Cook to the meeting.
The Open Session was closed.
108. **Declaration of disclosable pecuniary interests** None
(The next item was taken out of order for convenience of the applicants)
112. **Planning:** 15/01678HHFUL Tetworth Hall, Internal alterations, installation of new M&E services, Demolition of lean-to extension and Chimney stack
E Jack said that she had visited the site and thanked Ms Hall for meeting her. E Jack described the extent and nature of the proposed works. The Parish Council recommended that the application be APPROVED – with the comment that the fireplace was in Rococo style and was possibly of the period: therefore a little more research before removal might be considered. Proposed by E Jack, seconded by J Archer. The Chair thanked Ms Hall and Ms Cook for attending. ACTION: Clerk to respond.
109. **Consultations and Procedures**

- Huntingdon District Council Elections Review. It was DECIDED to respond that the Parish Council preferred to retain the current system. ACTION: Clerk to respond.
- Bus service Cambourne – Cambridge Questionnaire Councillors undertook to distribute this so that residents could respond on an individual basis. E Jack to send out details of the on-line questionnaire on the village list.

110. **Cambridgeshire County Council –** Proposed cuts. Councillors discussed the proposed cuts to public services and AGREED to write to the County Council, expressing concern in particular at the proposed reduction in winter road-gritting services and the loss of the mobile library. ACTION: V Coleman.
111. **Community Infrastructure Levy –** The timeframe for putting details of receipts on the website was noted.
113. **Finance**
    - the interim statement was presented,
    - the budget for 2016/17 was agreed, and
    - the Precept for 20\6/17 was set at £4000: proposed by E Jack, seconded by H Richardson.
    - Payments: It was noted that the cashbook had been checked against cheque stubs
    - payments were AGREED as follows: E-On Energy £56.54 Proposed by C Thorne, seconded by J Archer.
114. **Highways - Gransden Road Traffic Calming** J Archer reported that a lot of progress had been made. 'Dragon's teeth' and a symbol would be painted on the road – the text was under discussion. The cost would be about £1200 excluding VAT. The overhanging foliage needed to be cut back: the landowner on the eastern side of the road had offered to do so; J Archer would contact the other landowner. It was hoped that the work would be completed before Christmas. A donation to the Vicarage Road Group of £150 was AGREED. Proposed J Archer, seconded E Jack. ACTION: J Archer (Bring forward to next meeting.)
115. **Parking Enforcements** No further action was proposed. (Councillor West left the meeting at 9.15pm)
116. **Riparian Flood Risk Management –** A letter from Flood Risk Team was noted.
117. **Trees in the old churchyard** C Thorne reported that he had asked Picus Survey to carry out the ultrasound scanning. So far this has not been done because the work had to be carried out in dry weather. The cost £200 plus VAT was APPROVED: proposed C Thorne, seconded J Archer. ACTION: C Thorne (Agenda item for next meeting.)
118. **Wooden Seats** C Thorne reported that the repair was in hand. (Agenda item for next meeting.)
119. **Parish website –** It was noted that the website was not up to date, although the Annual Return had been uploaded. It was AGREED to give A Ottley £100 as a token payment in recognition of his work in designing and developing the website. An initial cheque for £70 was APPROVED: proposed by C Thorne, seconded by H Richardson. ACTION: C Thorne to arrange training for himself and Clerk as soon as possible; also to obtain relevant passwords, registration details for himself and the Clerk to ensure continuity of the site.
120. **Storage of Parish Council Papers** E Jack explained the need for another filing cabinet to store Parish Council papers. The Village Hall had

space to accommodate this. ACTION: J Archer to look for suitable filing cabinet.

121. **Staff Pensions** The need for employers to enrol with a pension provider was noted.
122. **Training** The Acting Clerk had attended a Catch Up Day, 2 October. Topics covered had included staff pensions and the transparency code – a full report had been circulated.
123. **Date of the Next Meeting** Thursday 21 January 8 pm Village Hall (provisional date). ACTION: Clerk to book hall.
124. **The meeting closed** at 10.10pm.