Parish Council of Waresley-cum-Tetworth

Minutes of Parish Council Meeting held on Thursday 21 January 2016, 8pm, Waresley Village Hall

Present: Chris Thorne (Chair), J Archer, E Jack, H Richardson,
In attendance: PCSO Alan Newman, Mr L Broderick, Mrs I Broderick, Mrs G Bakewell, Mr Jonathan Lawton

Minutes taken by: S Sullivan

C Thorne welcomed everyone.

2016

1 Election of Chairperson – Following the resignation of Mrs Valerie Coleman owing to moving house, Mr Chris Thorne was elected Chair – proposed by E Jack, seconded by J Archer. ACTION: Clerk to ensure Declaration of Office was signed.

2 Apologies for absence were received from County Councillor J Wisson, District Councillor Richard West and District Councillor B Boddington

3 Action to fill Casual Vacancy The vacancy had been notified in *Roundabout.* The notice formally advertising the vacancy, dated 21 January, had been prepared for display on the noticeboard. If an election were not called, the Parish Council could fill the vacancy by co-option. Interested residents were invited to contact a member of the Parish Council. ACTION: Clerk to send general information to E Jack.

4 The minutes of the parish council meeting on 5 November 2015 were summarised for the meeting by C Thorne and APPROVED for signature: proposed by E Jack, seconded by J Archer.

5 Matters arising not on the agenda. None.

6 Open Session

a) C Thorne invited PCSO Alan Newman to speak. Officer Newman encouraged residents to sign up to E-Cops, which notified subscribers of issues of concern. Residents were encouraged to report incidents. He asked whether the village had a Neighbourhood Watch scheme or Community Speedwatch. E Jack replied that one had been started but that residents were well served by the E-Cops notifications. The major problem recently had been fly-tipping. The meeting discussed Item 8 below. Officer Newman thanked the meeting and invited residents to contact him if necessary. The Chair thanked Officer Newman for attending the meeting. Officer Newman then left the meeting.

b) Mr Broderick raised concern about traffic calming in the village and the speed of traffic in Gamlingay Road and asked for a 20 mph speed limit: in reply, Councillor Archer explained the Parish Council's earlier attempts at traffic calming.

c) Mr Broderick drew attention to dog-fouling in the old burial ground. ACTION: C Thorne to make a sign.

The open session was closed.

7 Declaration of disclosable pecuniary interests None

8 Consultations and Procedures
Councillors considered a request for information about rural crime from the Police and Crime Commissioner for Cambridgeshire, Rebecca Avery. The major current issue was fly-tipping. ACTION: E Jack to reply.

9 Planning:

a) **15/02210/LBC 7 Vicarage Road** To remove property side access door and fill in opening. To remove window/infill and reinstate rear access door in original historical position. The Parish Council had recommended APPROVAL.

b) The Parish Council considered HDC's decision to stop sending hard copy plans. There were concerns that this would be to the disadvantage of Councillors who did not have access to the Internet, and for meeting places that did not have computer and Internet facilities; it was also easier to view and compare applications on paper and on site. Councillor Archer noted that 38% of Parish Councils In the district had a precept of less than £10,000, constituting only 2% of the total precept. The cost to the District Council was therefore comparatively small. ACTION: J Archer to draft letter to Jacob Jaarsma, head of the Planning Department (copied to District Councillors).

c) **Planning training** Councillors Archer and Jack reported on training they had undergtaken separately. The focus had been to explain 'material considerations' and to encourage parish councils to provide evidence for their recommendations, using the recognised planning terms.

d) **16/00032/HH/FUL The Old School House, Waresley** Single storey side and rear extention. The Parish Council recommended APPROVAL as the street scene would be enhanced. ACTION: Clerk to respond.

10 Millennium Stone A letter and quotation from stonemasons Quince was considered. It was AGREED to accept quotation for £290 plus VAT and to ask that work be completed by the end of May. ACTION: Clerk to respond.

11 Streetlights

a) It was noted that although the trees had been cut back, the light at Water End was still 'day-burning'.

b) It was agreed to obtain quotation to fit shield to repaired light by the Studio to protect adjacent Vine House from the glare. ACTION: Clerk to draft letter for E Jack to check, before contacting K&M Lighting. (To report to next meeting)

12 Highways - Gransden Road Traffic Calming J Archer reported that progress had been delayed because the cost of work was more than £500 higher than the estimate. The local authority had to use the appointed contractor, but the Parish Council could use their own contractor. He was exploring possibilities for a local supplier for the thermoplastic markings The project would therefore take a few more weeks. (To report to next meeting)
Winter gritting The Parish Council had discussed concerns at the meeting on 5 November and responded to HDC.

13 Tree maintenance in the old churchyard – quotations C Thorne reported that a Picus report had been carried out on the beech tree and a certain amount of work had been recommended. He had received a quotation from Global Tree Solutions. Two more quotations would be sought. ACTION: Clerk. (To report to next meeting)

14 Wooden Seats – damage to seat at Green Lane C Thorne reported that the seat itself was being stored by Patrick Ellerbeck and that he was in the process of finding suitable supports. (To report to next meeting)

15 Parish website – The Parish Council expressed concern that despite several approaches by the Clerk training had still to be given and that minutes of several meetings had not been uploaded. ACTION: E Jack to arrange training session. (To report to next meeting)

16 Storage of Parish Council Papers – Acquisition of filing cabinet Still to be done. ACTION: J Archer. (To report to next meeting)

17 Training Clerk had attended RoW training organised by SLCC on 2 December; Councillors noted that Parish Councils were covered by the local authority licence to reproduce Ordnance Survey copyright maps for non-commercial use.

18 Finance

Payments: he cashbook had been checked against cheque stubs Payments were AGREED as follows: Clerk's salary October, November, December £225; Roundabout (Section 137) £50; St Neots Museum (Section 137) £20; E-On Energy £56.54 ; Global Tree Solutions £240. Proposed by E Jack, seconded by C Thorne.
The Clerk reported that she had not received an invoice or claim for expenses from the Mrs Jo Mears on behalf of the Vicarage Road Group.

19 Date of the Next Meeting Wednesday 16 March 8 pm Village Hall (provisional date). ACTION: Clerk to book hall.

20 The meeting closed at 9.45 pm.