Parish Council of Waresley-cum-Tetworth

Minutes of Parish Council Meeting held on Thursday 30 July 2015, 8pm, Waresley Village Hall

Present: Councillors E Jack (Chair), C Thorne, V Coleman, and H Richardson
District Councillor B Boddington
In attendance: Mrs Ingrid Broderick

Minutes taken by: S Sullivan

55 Apologies for absence were received from Cllr J Archer, District Councillor R West

56 The minutes of parish council meeting on 12 May 2015 were read out to the meeting, amended, then APPROVED and signed as a true and correct record.

57 Matters arising not on the agenda. Gliding Club – there was nothing further to report concerning the possibility of motorised take-offs.

58 Open Session The Chair reported that the following items were raised:

a) **Footpath (No 1)** was becoming overgrown with brambles especially towards Waresley Wood. E Jack undertook to check. ACTION: E Jack
b) **Millennium Stone –** the inscription had faded. ACTION: Clerk to ask Quince for quotation for repainting it black.
c) **Wooden Seat** near graveyard needed repainting.

The Open Session was closed.

59 Declaration of disclosable pecuniary interests None.

60 Audit 2014/15

a) Councillors considered the Internal Auditor's Report and noted the recommendation.
b) It was noted that the Annual Return has been submitted

61 Planning: no applications had been received since the last meeting. An application was expected in respect of anaerobic digester at Wood Farm.
It was noted that 15/00271/FUL Cricket Club application and 15/00554/LBC 17 Vicarage Road had both been approved by Huntingdon District Council

62 Consultations and procedures

a) **Huntingdon District Council Consultation on Licensing Act, 2003** The Parish Council had no comments but noted that any should be made by 4 September 2015.
b) **Huntingdon District Council Consultation on Gambling Act, 2005**
c) The Parish Council had no comments but noted that any should be made by 4 September 2015.

63 Highways - Minor Highways Improvements
Gransden Road Traffic Calming brought forward from meeting on 12 May. E Jack reported that some progress had been made for measures as outlined at the last Parish Council meeting. ACTION: J Archer to pursue. To be brought forward to next meeting.

District Councillor Boddington arrived at 8.40 pm and was invited to report as part of the Open Session. She reported that she had sent out a copy of the Community Chest; Council tax levels had been kept low; budgets had been reduced over four years and savings of £7 million made; there were proposals to share services with South Cambs and City to make further savings; 200 homeless people had been housed over the year; 1,400 planning applications had been received; there was a move towards better cooperation between District and County Councils; the top floor of Pathfinder House was currently empty. Residents were asked to let her know of problems.
Councillors drew attention to weeds growing on Manor Farm Road and to the need for Fibre Optic Broadband, which had been installed in neighbouring villages. It was thought that as two green boxes had been installed, connections had now to be made by Open Reach.
Councillor Boddington was thanked and she then left the meeting.

64 Streetlights Brought forward from meeting on 12 May. K&M Lighting had been instructed to carry out the repairs to the lights outside the Studio and The Grange in Manor Farm Road. ACTION: H Richardson to check that they were now working correctly. Bring forward to next meeting.

65 Wooden seats Cllr Jack reported that she had checked the two in Manor Farm Road and that one had been found to be unstable. Councillors thanked Mr Craig Safford for strimming the area around one in Gransden Road. It was AGREED to ask contractor Adam Matthews to repair the one next to Green Lane and repaint that in the graveyard. ACTION: C Thorne

66 Trees in the old churchyard A large branch had fallen off a tree at Slater's House. A tree surgeon should be asked to examine the tree. ACTION: C Thorne; E Jack to contact Mrs Slater about clearing the branch in the old churchyard.

67 Parish website – The website had been updated to an extent but required a little more work, including the addition of the Financial Regulations. E Jack and C Thorne to meet with website developer Andy Ottley to be instructed on updating on Wednesday 5 August at 5.30 pm at Mr Thorne's home. Clerk was invited to attend. Councillors recognised the amount of work that had been put into developing the site. Mr Ottley would be invited to submit a claim for expenses and to discuss a financial contribution towards his time. ACTION: C Thorne to confirm meeting arrangements.

68 Finance –The cashbook had been checked against cheque stubs and bank statements as far as possible. A further check was to be undertaken before books were submitted for Internal Audit in 2016.

68 Finance –The cashbook had been checked against cheque stubs and bank statements as far as possible. A further check was to be undertaken before books were submitted for Internal Audit in 2016.
Receipts – VAT refund £40.77

Payments were APPROVED as follows: Clerk's salary to for first quarter of year (April, May, June) £225; expenses postage £9.46, Hire of hall 16 January 2014 to 12 May 2015 £135, E-ON Energy £51.18
Proposed by C Thorne, seconded by V Coleman.

69 Clerk's employment To bring forward to the next meeting.

70 Training It was noted that updating session planned for July had been postponed to October – Clerk would attend if possible

71 Correspondence – A letter from Luminus Group of 21 May 2015 was considered. The subject of lack of parking space for residents was raised. ACTION: E Jack to look into earlier correspondence with Luminus on this matter and to contact Luminus again if appropriate.

72 Any Other Business

a) There appeared to have been no response to reports of an unpleasant odour across land in Manor Farm Road. ACTION: Clerk to follow up letter to Anglian Water.
b) Flytipping – Cllr Jack said that she had reported flytipping on the bridleway off Gransden Road, but had heard nothing and the heap of builders' rubble was still there.
c) It was noted that Mr Mark Jefferies had applied for a licence to perform a flying display on 31 August, at an event in Little Gransden to commemorate World War II.

73 Date of the Next Meeting Thursday 1 October 8 pm Village Hall (to be confirmed). ACTION: Clerk to book hall.

The meeting closed at 9.45 pm