Parish Council of Waresley-cum-Tetworth

Minutes of Parish Council Meeting held on Thursday 16 March 2016, 8pm, Waresley Village Hall

Present: C Thorne (Chairman), E Jack, H Richardson, District Councillors B Boddington and R West, Mr P Boddigton, Mr L Broderick, Mrs I Broderick, Dr J Lawton

Minutes taken by S Sullivan
2016

21 Apologies for absence were accepted from J Archer.

22 To approve minutes of parish council meeting on 21 January 2016 were read to the meeting by Councillor Thorne. They were APPROVED as a correct record and were signed.

23 Matters arising not on the agenda. Item 3 Casual vacancy It was noted that this had been advertised on the noticeboard and in *Roundabout* and that Dr Jonathan Lawton had been the only applicant.
Item 9b Planning Councillor Archer had sent the letter to J Jaarsma, and received positive feedback from Councillors Boddington and West.
Item 12 Winter gritting It was noted that in addition to raising concerns to retain the winter gritting programme, the Parish Council had raised concerns about the potential loss of the mobile library, and that this service had been retained for another year.

24 Open Session The Chairman reported that the following topics were raised: Mrs Broderick asked when Superfast Broadband Internet would be available to Vicarage Road residents. It was suggested that it was necessary to apply and register for the upgraded service.
Councillor Boddington commended Councillor Archer for his excellent letter on behalf of the Parish Council expressing concern about the plans to circulate planning applications only electronically. This had been forwarded to the head of planning. She was sympathetic to the situation faced by smaller Parish Councils. She recognised the useful service provided by the mobile libraries. There was to be no rise in District Council tax for the coming financial year.
Councillor West said that in regard to proposed changes in managing planning applications, sometimes local authorities were guilty of trying to make one size fit all, and that it was important for parish councils to let District and County Councillors know of their concerns. Improvements continued to be sought in the management of litter and waste, encouraging residents to be conscious of recycling. Several planning training sessions had been held and parish councils should be aware of how to comment on applications when they were consulted – he noted that overall policy was subject to change to be in favour of development, and that this might mean the approval of applications that might be regarded as out of keeping with the street scene. However, the conservation area remained protected.
The Chairman asked whether training sessions, particularly those on planning, could be scheduled for evenings, to make them accessible to councillors who were unable to take time off from day jobs. District Councillors offered to convey this request.
The Open Session was closed.

25 Declaration of disclosable pecuniary interests None.

26 Co-option to fill Casual Vacancy Dr Jonathan Lawton had provided a short pen-portrait to introduce himself to residents. He was co-opted as a Parish Councillor (proposed by E Jack, seconded by C Thorne. Dr Lawton signed the Declaration of Office and was given the Register of Interests to complete. He joined the meeting. ACTION: Clerk to request that website be updated.

27 Consultations and Procedures Councillors noted the following: an Invitation to Planning Forum Cambridgeshire & Peterborough Neighbourhood Plan Roadshow, Monday 21 March 2016 9am to 12.15pm at The Maltings, Ely, CB7 4BB

Helping communities to fund, build and do more. Tuesday, 7 June 2016, 2pm to 6pm, Burgess Hall, St Ives, PE27 6WU

Councillor Jack also drew attention to another planning training day on 21 March in Huntingdon – that, too, was a daytime event.

28 Planning: the Parish Council had made the following recommendations:

15/02312/LBC 2 Manor Farm Cottages, Manor Farm Road, Waresley SG19 3BZ replacement of existing back door with a stable door Replacement of 2 existing wooden windows at rear of property with 1 smaller window and 1 French doors. Recommendation APPROVAL.

16/00143/HH/FUL Repton House, Manor Farm Road. Proposed oak-framed swimming pool building. Recommendation APPROVAL – the proposed building would have no visual effect on the conservation area.

It was noted that:

16/00032/HH/FUL The Old School House – planning permission had been granted by Huntingdon District Council.

15/01678HHFUL Tetworth Hall – application had been approved by Huntingdon District Council with some conditions.

29 Millennium Stone Quince had been instructed to carry out restoration by the end of May. ACTION: Clerk to contact at beginning of May as a reminder.

30 Milestone outside Duncombe Arms It was AGREED that the milestone needed repainting and re-lettering. ACTION: E Jack to inspect other milestones within Parish and liaise with Clerk to request quotation from Quince stonemasons.

31 Streetlights It was AGREED to accept quotation of £75 (excluding VAT) from K & M Lighting for fitting a light shield to light by the Studio to protect adjacent house (Vine House) from the glare. Proposed by C Thorne, Seconded by E Jack. ACTION: Clerk to inform K&M Lighting.

It was noted that the streetlight outside Water End House (the red House) had been repaired.

32 Highways - Gransden Road Traffic Calming A report from Councillor Archer was read out. The traffic calming measures on Waresley Road were now back on track and awaiting a date from Skanska. An outline of the project and drawing was provided for members of the public to see. The costs were [a] initial estimate £1,450 (including VAT)

° Skanska quotation January 2016 £2,075 (including VAT)
° Revised package based on the thermoplastic sign installed by a 3rd party and paid directly by the PC £1,386.
° Additional measures organised by Vicarage Road Safety Group. A small mirror had been procured and fitted and provides an excellent view down to the bottom of the hill on Waresley Road. The Parish Council had made a donation to the Safety Group of £150.
Councillor Archer was congratulated on and thanked for his work on this project.

33 Tree maintenance in the old churchyard – It was AGREED to accept quotation of £495 from Colin Crane as this also included the application for tree works in a conservation area. Proposed by C Thorne, Seconded by E Jack.

34 Wooden Seats – damage to seat at Green Lane It was thought that the tree surgeons asked to carry out work (see item 13 above) might be able to supply timber for repairs. ACTION: C Thorne to follow up.

35 Queen Elizabeth II 90th birthday

Commemorative medal. It was AGREED not to buy commemorative medals.

Litter pick It was AGREED to organize a litter pick over the weekend of 16/17 April. It was noted that Mrs S Garner had offered help. ACTION: H Richardson to prepare leaflet; E Jack to liaise with Mr Bill Garner and Huntingdon District Council over provision of collecting bags and high-visibility vests.

36 Village Hall Councillor Thorne explained that although the Village Hall was in regular use for Pilates, Yoga and classes, it could well do with funds to help with the general running of the hall. The committee had put on some good events but not much money was raised. The possibility of installing a defibrillator, which many other villages had installed in or near their public buildings, was considered; Councillor Boddington suggested that the Hall could seek funds from the Community Chest towards this; Councillor Thorne thought that the Village Hall might be able to ask the Parish Council for the money to buy one. It was AGREED to give £500 to the Hall. Proposed by C Thorne, Seconded by E Jack.

37 Community Infrastructure Levy payment It was AGREED to give money towards Highways improvements on Gransden Road. ACTION: Clerk to prepare statement for website.

38 Parish website – Councillor Thorne explained that he, Councillor Jack and the Clerk had all recently had training with the webmaster Andy Ottley on uploading documents to enable the website to be regularly updated.

(Councillors Boddington and West left the meeting at 9.25 pm.)

39 Storage of Parish Council Papers Councillor Archer had reported that the additional final cabinet had been obtained and installed in the village hall. Councillors thanked Councillor Archer.

40 Training It was noted that training was available from CAPALC for new Councillors.

41 Finance

Payments: The cashbook had been checked against cheque stubs Payments as follows: Clerk's salary January, February, March £225; Expenses – postage £7.56 & stationery £11.85; Jo Mear reimbursement of expenses Vicarage Road Group £150; Village Hall Hire Thursday 30 July – 16 March (six meetings) £90, website design ex gratia payment to A Ottley £30, Village Hall support £500. Proposed by E Jack, Seconded by J Lawton.

42 Date of the Next Meeting Annual Open Parish Meeting Thursday 21 April 8 pm. Annual General Meeting Thursday 12 May 8 pm. ACTION: Clerk to book hall.

(Councillor Thorne undertook to provide a summary of the meeting for *Roundabout.*)