Parish Council of Waresley-cum-Tetworth

Minutes of Annual General Meeting followed by Ordinary Parish Council meeting held on Thursday 25 May 2017, 8pm, Waresley Village Hall

Present: E Jack (Chair), J Archer, J Lawton, H Richardson, C Thorne
In attendance: Mr C Croot, Mr L Broderick, Mrs I Broderick
Minutes taken by S Sullivan

ANNUAL GENERAL MEETING 2017

49 **Election of chairman** Eleanor Jack was elected Chair (Proposed by C Thorne; seconded by H Richardson) Jonathan Lawton was elected Vice-chair Proposed by E Jack; seconded by C Thorne

50 **Signature of acceptance of office** E Jack and J Lawton signed the declaration of office.

51 **Apologies for absence** were received from County Councillor J Wisson, District Councillors B Boddington and R West.

52 **Register of interests** Councillors were reminded to update their Register of Interests if necessary.

53 **Declaration of disclosable pecuniary interests** None.

54 **Finance and adoption of accounts**

a) Councillor Lawton had checked the chequebook against the bank statements.
b) The effectiveness of the internal audit was reviewed and AGREED.
c) The Annual Governance Statement was APPROVED and SIGNED.
d) The effectiveness of the internal audit was AGREED.
e) The Statement of Accounts for 2016/17 was APPROVED and SIGNED. (Proposed by J Archer; seconded by J Lawton)
f) The public inspection period would be advertised on 2 June.
g) Val Seekings was reappointed internal auditor for 2017/18. Proposed by C Thorne; seconded by H Richardson.

55 **Parish council representatives to other bodies and responsibilities** were appointed:
Little Gransden Aerodrome Consultative Committee – Councillor J Archer
Cambridge Gliding Club Consultative Committee – Councillor J Archer
Tree Warden – Mr D Morgan

Ordinary Parish Council Meeting 2017

56 **The minutes of parish council meeting on 16 March 2017** were read out to the meeting by C Thorne and were APPROVED as a correct record and SIGNED.

57 **The minutes of planning meeting on 27 April 2017** were read out to the meeting by J Lawton and were APPROVED as a correct record and SIGNED.

58 **Matters arising not on the agenda.**
Item 21c Cricket Club, Councillor Jack reported that Councillors Wisson and West were coming to watch the youth division, the Colts on 26 May.
Item 21d The damaged road sign had now been reinstalled.
Item 26 Duncombe Arms refurbishment was underway and it was intended to reopen on 1 July.

3/8/2017

59 **OPEN SESSION** C Croot thanked Councillor Archer and the Highways Department for their action on the blocked drains in Gransden Road; more work remained to be done on the potholes. J Archer said that a blocked culvert had been found and cleared, but that a length of ditch (c. 100 m) needed clearing.
C Croot also commended the action taken to respond to the A428 consultation.
It was noted that Councillor Boddington had kindly sent a report to the meeting – it would be circulated to Councillors. The Open Session was closed.

60 **Planning:** No planning applications had been received since the last meeting.

61 **Consultations and procedures**
It was noted that there would be further meetings about the A428 and advice on noise reduction, once the route had been decided.

62 **Insurance Claim – damaged road sign – recovery of Excess** Clerk confirmed that authorisation had been given to pursue recovery of the excess.

63 **Play Area Fund** It was noted that approximately £2000 had been raised by a group of parents several years ago towards provision of a play area for children. There was discussion about what should be done with the money. It was suggested that a play area could be accommodated at the Cricket Club and would enable more families to participate, as well as providing a village amenity. ACTION: Councillor Jack to contact Jayne Cammish and invite her to attend the next Parish Council meeting. This to be an agenda item for the next Parish Council meeting.

64 **Gamlingay Neighbourhood Plan** Councillor Jack reported that she had attended an open meeting about Gamlingay's Neighbourhood Plan, which was intended to plan for the next 15 years. However, SCDC's local plan had yet to be agreed. There had been a Powerpoint presentation of the survey results of the village (which had generated 25% response). Of particular interest to Waresley were the proposals for footpaths/cycleways (precise location as yet unspecified) to improve link with Potton and ultimately Sandy station, and Wood View Farm Shop. The plan designated areas considered suitable for industrial development. These included an area along Drove Road, which constitutes the parish boundary with Waresley-cum-Tetworth and the Tetworth side of the road is rural in nature, unsuited to development. Mrs Jack voiced the hope that we would be consulted on this issue. Councillor Jack noted that the speed limit along the Drove Road had been reduced to 50 mph without consultation with WcT Parish Council. ACTION: Clerk to contact Highways to make enquiries as to why we had not been consulted.

65 **Highways**

a) **Blocked drains (brought forward from Open forum previous meeting** – J Archer reported that the blockage had been traced to a hidden culvert and it had now been cleared, but that the ditch which was on glebe land needed clearing for about 100 yards. ACTION: J Archer to pursue.

b) **Mirror** near the corner of Vicarage Road had been installed. A risk assessment had been carried out prior to its installation and it was to be added to the asset register. It served its purpose very well, had been well received and was not visually obtrusive. Councillor Archer would reclaim expenses incurred in due course.

c) **Horse and Rider Sign B1040** It was noted that pledges for financial support had been received from Abbotsley Parish Council (£100) and Little Gransden Parish Council (£50); Great Gransden Parish Council had also been approached. It was AGREED to approach local horse-riders via a note in *Roundabout*, the British Horse Society and local Riding Clubs for additional match funding. ACTION: Clerk to write to BHS, riding clubs. Bring forward to next meeting.

d) **Road safety and speeding traffic** was a continuing source of concern to the Parish Council, and graduated speed limits such as those adopted in

Jack 3/8/2017

Abbotsley were suggested ACTION: J Archer to contact Highways and ask for an assessment.

66 **Parish Council Record Keeping** - Filing Cabinets (brought forward from previous meeting). One filing cabinet's closing mechanism had been broken. ACTION: Councillor Archer to obtain replacement.

67 **Trees**

a) Brought forward from Open Meeting: The 'dead tree' in the field near the garden centre was not dead, however there was some die-back in the centre which could be a danger to road traffic; if the tree fell it was thought more likely to fall into the field. It was the responsibility of the landowner. ACTION: Councillor Jack to contact Ann Ward.

b) **Proposed Seminar on Tree Safety works** David Morgan and Councillor Jack had expressed an interest in attending. It was AGREED that the Parish Council would pay for both to attend. Proposed by J Lawton, seconded by C Thorne.

c) C Croot advised that he had to reduce 14 trees on the Gamlingay Road - this work would probably require the road to be closed. He intended to carry it out during the autumn.

d) **Old Churchyard** It was noted that the Parish Council had a responsibility for the trees in the old churchyard. The trees were regularly checked and monitored – it was noted that expanding roots could weaken the wall.

68 **Finance – Receipts:** VAT reclaim £433.50, Precept £4,200.
Payments: were AGREED as follows: E-ON (cheque no 509) £64.24, Val Seekings internal auditor (cheque no 510) £40, S Sullivan postage expenses (cheque no 511) £7.80, subscription to CAPALC (cheque no 512) £155.11, Zurich Municipal Insurance renewal (cheque no 513) £257.60 (Proposed by J Lawton, seconded by C Thorne)

69 **Training** Seminar on tree safety and management

70 **Summary of meeting for *Roundabout*.** Councillor Richardson volunteered to write this.

71 **Date of the Next Meeting** Thursday 3 August 8 pm (to be confirmed).

Meeting closed 10 pm

3/8/2017